GSEIWI Activities Policies

These policies are in place for any activities with registration managed by Girl Scouts of Eastern Iowa and Western Illinois (GSEIWI).

Activities Registration and Payment

Register for events through <u>www.GirlScoutsToday.org</u> using the online registration system. Payment may be made at the time of registration with a credit or debit card. This is the quickest way to reserve your spot!

Other Methods of Registration and Payment

Your registration and payment by credit or debit card can be taken over the phone by calling 800-798-0833. A paper registration may be mailed or take to a Girl Scout office when paying with cash or check. Please do not mail. Your spot will not be reserved for the activity until the registration is fully processed, so we encourage registering online. Late or incomplete registrations will not be accepted.

Program credit will only be accepted for council-sponsored activities and approved volunteer-led events, such as community volunteer-led day camps. Adults may not use program credit to cover their event fees.

Financial Assistance

GSEIWI recognizes the needs of members with financial hardship and strives to eliminate this as a potential barrier. While troops and families are asked to be self-sufficient, grants for financial assistance may be requested for select activities for up to 50% of the cost of the activity. Activities will indicate in the description if financial assistance is available. Requests for assistance must be received two weeks prior to the activity.

Refunds

Refunds will only be issued if a council event is cancelled by the council due to low registration or hazardous conditions. Refunds will not be made for cancellations made after the event deadline or once maximum capacity for the event has been reached or after the event deadline. A refund may be possible if there is a documented medical/emergency situation and a written request is submitted within one month of the event date.

Refunds of \$5 or under will not be issued. The amount may be transferred to a future event or to another registrant.

Adult Participation

Adult chaperones attending activities are expected to provide control of the troop or group. An adult must accompany an individual girl who attends an event unless otherwise noted.

Girl Participation

All events and activities are planned specifically for the grade level(s) stated in the event information. For this reason, events are open only to groups or individual girls that meet the grade level requirements.

Tag-Alongs

A tag-along is any child that does not meet the gender or grade level requirements for the event (siblings, friends, etc.) Tag-Alongs detract from the needs and interests of girls participating in the Girl Scout program; therefore, tag-alongs do not attend events unless the event is designated as a "Family Event" open to all family members.

Inclusion and Special Needs

Girl Scouts embraces girls of all abilities, backgrounds, and heritage. Each girl — without regard to socioeconomic status, race, physical or cognitive ability, ethnicity, primary language, or religion — is an equal and valued member of the group. Every reasonable effort will be made to accommodate the special needs of all participants to ensure all girls can participate. Please contact <u>Program@GirlScoutsToday.org</u> with questions about inclusion or special needs.

Partner Program, Service Unit Events and Schedule Your Own

For questions about policies for Partner Programs, service unit events, or Schedule Your Own programs, please contact the program partner directly. Partner-run programs establish their own registration process, approved payment methods, and refund policy. Financial assistance cannot be accepted. Follow GSEIWI Activities Policies for adult or girl participation and for tag-alongs. Contact program partner directly about inclusion or special needs.