

This form is used to report gifts of goods or services which were donated to support Girl Scouts. Prior to approaching a business, contact GIK@GirlScoutsToday.org to confirm that there is not already a request in process. A troop, service unit, event, day camp, volunteer or staff may secure a gift-in-kind to support programs or properties. When the form is received, the gift will be recorded and a tax receipt thank you letter of acknowledgement will be sent to donor's contributing gifts valued at \$25 or more.

Date of Donation _____

Donor Name _____
The individual who made the donation or contact name if donation is from a business.

Business (if corporate donation) _____

Address _____

City _____ State _____ Zip _____

Phone (____) _____ Email _____

Name of Person Requesting the Donation _____

Was a personal thank you sent for this donation? ☐ Yes ☐ No

Complete this section for all Gift-in-Kind donations.			Council Use Only:		
Description of Donation	Quantity	Estimated Value	Budgeted Amount	Unbudgeted Amount	Dept-Account-Subcode
Total Value of Gift-in-Kind Donations					

Donation Recipient Information:

Gift Will Be Used By _____ When _____
Troop #/Service Unit #/Event/Day Camp/Site MM/DD/YYYY

How _____

Name _____

Address _____

City _____ State _____ Zip _____

Phone (____) _____ Email _____

Return completed form to:

Girl Scouts of Eastern Iowa and Western Illinois, Attn: Fund Development, 940 Golden Valley Drive, Bettendorf, IA 52722-1606, by fax to 563-823-0162, or by email GIK@GirlScoutsToday.org

Questions? Contact 1-800-798-0833 or email at GIK@GirlScoutsToday.org.