Service Unit Event Coordinator

Help create fun and engaging experiences

This role helps bring the Girl Scout experience to life through events and activities. You play a key part in creating opportunities for girls to connect, explore, and have fun beyond their troop meetings. If you enjoy planning, teamwork, and creating memorable experiences, this role may be a great fit.

What you'll do:

- Plan and coordinate service unit events and activities
- Work with volunteers and community partners to support events
- Communicate event details with leaders and participants
- Help ensure events run smoothly and create positive experiences

Key Dates and Seasonal Responsibilities

- Fall: Support kickoff events and early year activities
- Winter: Assist with program related events and activities
- Spring: Support bridging ceremonies and end of year events
- As scheduled: Coordinate events based on service unit plans and needs

Role requirements: Girl Scout membership, background check, all required training
Term: 3 years (option to renew after review)

Support you'll receieve

- Event Coordinator gsLearn training and guide
- Support from your service unit team
- Council Events and Experiences staff team support

Why volunteers love this role

- You see girls having fun and growing firsthand
- You get to be creative and flexible
- Events are collaborative, with shared joy and shared work