

Service Unit Money Manager

YEAR AT A GLANCE

FALL

SEPT - OCT: Assist with Troop Start-up

Assist troops with opening bank accounts, changing signers and submitting the Automated Clearing House (ACH) form. It is important that troops have a bank account and ACH form submitted before participating in the Fall Product Program (Oct 11), or the Cookie Program (Feb 15).

WINTER

NOV - JAN: Support Leaders

Are there troop leaders who need help understanding their troop finances? Consider supporting them at Leader Meetings with a round table discussion. Our training department can put something together for you.

JAN - MAR: Support your Service Team and Volunteers Through the Cookie Program

The Cookie Program begins on February 15. As the council's main source of funding and an excellent entrepreneurship opportunity for girls - it is all hands on deck!

SPRING

MAY: Prepare for Final Finance Reports

Enjoy end of year celebrations, and prepare for the Finance Report due August 31.

SUMMER

JUNE - JULY: Reporting for Your Service Unit and Troops

Both service units and troops must submit the Troop and Service Unit Finance Report by August 31. If troops are disbanding, you can connect them to the community engagement manager to start that process.

THROUGHOUT THE YEAR

Manage Service Unit Money

Work with your service team members to develop and maintain a budget throughout the year. Provide a monthly service unit finance report at Leader Meetings.