**Q & A for Zoom Licenses for GSEIWI Troop and SU Leaders**

**What is the process for purchasing a GSUSA Zoom license**?

Go to the Zoom link at girlscoutstoday.org, choose Zoom Licenses for GSEIWI Troop and SU Leaders. You will be able to review all of the GSUSA & Zoom conditions for use of the Zoom licenses, choose register, and enter the email that will be attached to the zoom account. Pay the $36 fee and within 2-3 days, you will receive an email with all of your license information along with how to get started.

**What is the cost for a GSUSA Zoom License?**

$36 for the year through July 30, 2022.

**How long is the license for?**

From the time you pay for the license thru July 30, 2022.

**Do I have to be a Girl Scout member?**Yes, this license is to help troop and SU leaders to communicate with their troop members and leaders during the COVID restrictions. It is for Girl Scout use only.

**How many licenses can a troop purchase?**

This offer is limited to one license per troop.

**Can the license be transferred?**

If a leader leaves the organization another leader from the troop can be made the administrator by writing to info@girlscoutstoday.org to request a change. We cannot give refunds for any licenses that are not used.

**What do I need to know before using the license?**

We are asking every leader purchasing the license to read the [GSUSA Zoom End User Agreement](https://www.girlscouts.org/en/help/help/zoom-license-user-agreement.html), read the [Safety Activity Checkpoint on Virtual Meetings](https://www.girlscoutstoday.org/content/dam/girlscoutstoday/documents/Safety_Activity_Checkpoints/Virtual%20Troop%20Meeting%20SAC.pdf) and have the girls sign the [Internet Safety Pledge](https://www.girlscouts.org/en/help/help/internet-safety-pledge.html).

**Is there any time limit on the length of the meetings?**

Since this is not a free license, you have an unlimited time on your meeting. But remember, keep the meetings consistent with the age level attention span. The best amount of time for Daisies is 30-45 minutes, Brownies 45-60 minutes, Juniors and above 1-1 ½ hours.

**What do I need to know about creating a meeting for my troop in Zoom?**

When you are creating a meeting, many of the safety issues are locked, but one that is automatically checked is “enable to enter before host”. Please uncheck that box. Also remember, we don’t record sessions in Zoom for the protection of the children. All of this and more is covered in the [Safety Activity Checkpoint on Virtual Meetings.](https://www.girlscoutstoday.org/content/dam/girlscoutstoday/documents/Safety_Activity_Checkpoints/Virtual%20Troop%20Meeting%20SAC.pdf)

**Where do I go to get information on how to run a troop meeting on Zoom?**

There is a wealth of information on planning virtual meetings, adapting badges for a virtual setting, ice breakers and Tips for Troop Leaders for running meetings in a virtual setting all on GirlScouts.org, Girl Scouts at Home. Here is the [link](https://www.girlscouts.org/en/girl-scouts-at-home/troop-leaders.html) for all the information.